

AMBER J. FARR

412-812-3544; farr.amberj@gmail.com

PROFESSIONAL EXPERIENCE

Senior Leader, Program & Provider Services

ALLEGHENY COUNTY DEPARTMENT OF HUMAN SERVICES (DHS); Pittsburgh PA (April 2021-Present)

- **Administration** - Establish and maintain effective and collaborative working relationships with cross-departmental teams; Develop a change management strategy for systemic improvements to increase workflow efficiency, transparency, and equity
- **Communications** - Work collaboratively with the Communications Department to develop messaging, including updates to the website and DHS 101 videos
- **Management** - Supervise staff who work collaboratively across all DHS offices to develop and manage policies and procedures, and to facilitate the procurement process for selecting human services providers
- **Outreach** - Develop and manage relationships with current and prospective contracted providers
- **Provider Services** - Created an Application of Interest (similar to a Letter of Interest); Work to identify areas in which contracted service providers may need technical assistance, capacity building and/or a connection to other resources

Director, One Northside

THE BUHL FOUNDATION / ONE NORTHSIDE; Pittsburgh PA (September 2015-April 2021)

- **Diversity, Equity & Inclusion** - Developed racial equity practices within the foundation
- **Entrepreneurism (Start-up, Operations, Marketing)** - Launched, operationalized and co-managed Colab18 (*A community-based innovation center*); Launched and developed "One Northside" (*A resident-driven initiative that catalyzes and supports long-term sustainable change for Pittsburgh's eighteen Northside neighborhoods*)
- **Executive Leadership Functions** - Worked closely with the foundation president on partnership development and management, grant making, strategic planning, budget planning, accountability and evaluation management, organizational development, board development; Systems building and community development; Primary contact for the organization
- **Facilitation, Coordination and Convening** - Planned, organized and facilitated ongoing committee and community meetings, as well as a large-scaled annual event
- **Grants Management** - Collaborated with the Program Officer to review, monitor and evaluate grant proposals
- **Management** - Managed interns; Recruitment and retention of volunteers
- **Outreach and Community Relations** - Established, repaired and maintained relationships with various stakeholders to seek knowledge and understanding of community needs, assets, goals and opportunities; Represent "One Northside" at meetings, panels, conferences, boards and events locally and nationally
- **Public Relations** - Developed and implemented internal and external communications plan; Updated The Buhl Foundation, One Northside and CoLab18 websites
- **Program Management** - Worked closely with residents, volunteers, foundations, nonprofit executives, grantees and stakeholders to implement project strategies, changes and interventions in real-time to achieve project goals; Provided technical assistance and/or capacity building opportunities from LOI to final report; Site visits

Youth & Media Program Manager

STEELTOWN ENTERTAINMENT PROJECT; Pittsburgh PA (July 2014 - September 2015)

- **Management** - Managed the Youth & Media Department; Managed department budget
- **Outreach** - Identified opportunities for community engagement, growth and expansion of programs
- **Project Management** - Managed completion of media projects

- **Promotions** – Developed copy for website, newsletter, press releases and fliers
- **Events** – Coordinated and organized events and workshops
- **Grants Management** – Assisted with grant writing and reports; Identified various sources of funding
- **Program Development** – Created infrastructure and redesigned Youth & Media Department; Curriculum development for program pathways

Manager, Resources & Troop Pathway / Manager, Urban Girl Scouting & Community Development / Urban Scouting Liaison

GIRL SCOUTS WESTERN PENNSYLVANIA; Pittsburgh PA (Nov 2010 – July 2014)

- **Grants Management** – Assisted Fund Development with identifying and cultivating underserved areas
- **Outreach** – Represented and extended Girl Scouting in the community; Coordinated and organized events and workshops
- **Program Development** – Developed and delivered high-quality, innovative programming through The Girl Scout Leadership Experience (GSLE); Data collection and analysis, Managed program budget
- **Public Relations** – Worked with Communications Department to promote urban scouting initiative
- **Recruitment and Retention** – Interpreted and implemented membership policies and plans in support of the council’s strategic business goals and market-driven membership strategy with all levels of management
- **Training** – Developed training manuals and forms to be implemented throughout organization
- **Travel** – Traveled throughout Greater Pittsburgh region
- **Volunteer / Staff Development and Management** – Trained, managed and mentored hundreds of recruited adult volunteers to deliver the Girl Scout Leadership Experience

COMMUNITY INVOLVEMENT

Current (as Board Member): Black Girls Love Math, The Citizens Science Lab, Inspiring Minds, PCTV-21, Riverside Center for Innovation, Saturday Light Brigade, Steel Smiling, Temple University Alumni Association Pittsburgh Chapter

Past: Volunteered (i.e., board member, one-time event, etc.) for over 30+ organizations

AWARDS & PRESENTATIONS

The Incline’s Who’s Next 2018: Philanthropy; Destiny of Faith Church’s Northside Hero; The New Pittsburgh Courier’s 40 Under 40 2019; and the 2019 Young, Gifted & Black Awards

Presenter at the Alliance for Strong Families and Communities’ National Senior Leadership Conference, Feb 2020; Presented and represented organizations on numerous panels and forums locally

EDUCATION

- Master of Arts Degree in Communications
POINT PARK UNIVERSITY, Pittsburgh, PA
- Bachelor of Arts Degree in Communications
TEMPLE UNIVERSITY, Philadelphia, PA
- Executive Leadership Certificates
 - *The Advanced Leadership Institute (TALI)*
 - *Social Innovation & Leading Change*
- **CARNEGIE MELLON UNIVERSITY**, Pittsburgh, PA
- Leadership Development Institute (XXIII)
LEADERSHIP PITTSBURGH, Pittsburgh, PA
- How to Become a Nonprofit CEO Certificate
UNIVERSITY OF PITTSBURGH, Pittsburgh, PA